
	<p style="text-align: center;">Government of West Bengal Office of the Chief Medical Officer of Health Banomallipore, Barasat, North 24 Parganas, PIN-700124 Ph. No.: 033-2552-3129 E-mail: cmohn24pgs@gmail.com</p>	
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Memo. No. CMOH/N24PGS/NHM/Rec./ 5469

Date: 18-07-2023

Recruitment Notification

Online application are invited for engagement of employees under National Health Mission, Department of Health & Family Welfare, North 24Parganas on purely contractual basis.

Eligible applicants may apply online www.north24parganashealth.org in the prescribed format from **24.07.2023 to 05.08.2023**. The details are given in three Websites (www.wbhealth.gov.in in recruitment section), www.north24parganashealth.org & www.north24parganas.gov.in for the post of Programme Assistant (PCPNDT) as given in (Annexure 1).



 Chief Medical Officer of Health &
 Member Secretary,
 District Level Selection Committee,
 North 24 Parganas

Memo. No. CMOH/N24PGS/NHM/Rec./5469/1(10)

Date: 18-07-2023

Copy Forwarded to :

1. The District Magistrate and Chairperson, DLSC, DH&FWS, North 24 Parganas
2. The Additional District Magistrate (Health), North 24 Parganas
3. The Dy.CMOH-I/II/III/IV, North 24 Parganas
4. The DNO-NUHM, North 24 Parganas
5. The Account Officer, O/o the CMOH, North 24 Parganas
6. The HR Cell, Dept. H&FW, NHM, Swastha Bhawan, Kol-91
7. The IT Cell, Swastha Bhawan is requested to publish in 'www.wbhealth.gov.in' website.
8. The DIO- NIC is requested to publish in 'www.north24parganas.gov.in' website.
9. The DSM is requested to publish in 'www.north24parganashealth.org' website.
10. The DPM, DSM, DAM, North 24 Parganas


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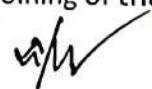
Annexure: 1**Table No: 1. Vacancies under NHM**

Name of the Programme	PCPNDT (NHM)
Name of the Post	Programme Assistant (Contractual basis)
Monthly Consolidated Remuneration	Rs.22,000/-
No. of Post	1-UR
Eligibility Criteria	<p><u>Essential Qualification:</u></p> <ul style="list-style-type: none">• Graduate from any recognized university and have completed at least 1 year Diploma / Certificate course in Computer Application from Govt. registered institution.• Working knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power point, MS Access and internet. Having a minimum typing speed of 30 words per minute. <p><u>Essential Experience:</u></p> <ul style="list-style-type: none">• Minimum 3 years experience in Govt. Sector or 5 years experience in private sector in data recording, data analysis preferably having experience in handling of official correspondances <p><u>Age limit:</u> As on 1st January 2023- Maximum 40 years.</p> <p><u>Docoments to be uploaded:</u></p> <ol style="list-style-type: none">1. Marksheet of Graduation2. One (1) year Diploma / Certificate course in Computer Application from Govt. registered institution.3. Experience Certificate4. Other documents mentioned in General instructions (Page-3&4)
Process of Selection	Selection will be made on the basis of marks obtained in academic qualification and computer test. For Class-X- 5 marks, For Class- XII- 10 marks, Graduation- 15 marks, Computer Test- 70 marks



General instruction/s for the candidates

1. Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. If the online application details submitted by the applicant differ with the original testimonials, that application shall liable to be cancelled.
2. If proper signature and photograph is not uploaded at the time of online application that application shall also liable to be cancelled.
3. The essential qualification mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. All the essential qualification must be completed within the date of recruitment notice published.
4. **Upload the following relevant documents in one file (PDF) at the time of online application along with Post wise required documents:**
 - Mark sheet/Certificate of Graduation from any recognized university
 - Certificate of Diploma (at least 1 year)
 - Documents related to computer courses from Govt. registered institution with having a minimum typing speed of 30 words per minute.
 - The age proof certificate like admit card/school leaving certificate issued by West Bengal Board of Secondary Education or similar board.
 - Caste Category Certificate (SC/ ST/ OBC-A/ OBC-B). In case of OBC candidate's category 'A' or 'B' must be mentioned specifically in the caste certificate otherwise the candidate will be treated in "Unreserved" category.
 - Proof of Address (Passport/Voter ID Card/AADHAR Card/Driving License).
 - Photo proof identity card (Passport or Voter ID Card or AADHAAR Card or PAN Card)
 - Experience Certificate if applicable.
 - Hard copy/print copy of the online application form (printed within the last date of online printed copy of application), should be kept by all applicants for document verification purpose and future reference.
 - **On-line Registration Number** should be retained by all applicants for future reference. The authority is not liable to give any information regarding the on-line Registration no. in future.
9. Computer Education certificate/documents should be submitted as per requirement.
10. All the experience certificate issued and stamped by the appropriate authority starting from oldest to latest. No engagement letter/ offer letter will be considered as experience certificate.
11. Experience will be calculated after obtaining the required qualification for any post as mentioned above, till the last date of online application.
12. No objection certificate from the employer may be given if possible.
13. The Higher Secondary (10+2) percentage of marks will be calculated as per the norms of the Councilor equivalent Board. Marks will be calculated on the basis of 2 languages and 3 compulsory elective Subjects (Total 5 Subjects) only as per marks sheet of the Council/Board, which ever applicable.
14. University marks in case of Graduation will be calculated on the basis of marks obtained in all the University Examinations.
15. Place of posting may be changed as per the vacancy or requirement at the time of joining of that particular post.



16. The recruitment process including coring for the different posts will be done as per the relevant Terms of Reference (TOR) issued by the Competent Authority which is applicable for that particular post.

17. Wrong entry in the online application (lower marks or higher marks), any mismatch with the originals, applications will be treated as cancelled during any stage in the selection process.

18. In case of any anomalies or discrepancies found with the requirements or originals of the applicant, the Competent Authority may cancel the candidate in any stage of the selection process even and after selection.

19. During the recruitment process, if new vacancy is created in any post, selection of the candidate will be made from the panel prepared from this Recruitment notification.

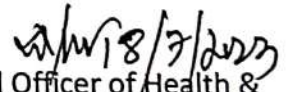
20. The decision of the Competent Authority regarding the recruitment is final.

21. Application fees of Rs. 100/- for Unreserved category and Rs. 50/- for reserved category (SC/ ST/ OBC-A & OBC-B) must be given for the above-mentioned posts through 'Online Payment Getaway' at the time of online application. Without payment of application fees, the application will not be accepted.

22. Important Date

- i) Start of Online Application Date : **24.07.2023 from 11:00AM**
- ii) Last date of Online Application : **Midnight (11:59PM) of 05.08.2023**

Applicants are requested to visit www.north24parganashealth.org at the URL "Recruitment" to fill up the online application and other notice etc. For the further communication and relevant notices will be published in following websites also. www.wbhealth.gov.in, www.north24parganas.gov.in, <http://north24parganashealth.org> . All are advised to keep visiting websites accordingly on regular basis to see the progress of recruitment process. No separate letter will be issued.


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